



# Country Club Vista HOA

## Call for Candidates

On behalf of the Board of Directors and ACI Management, we'd like to thank Karry Wang for his dedication and service to our community as Board President for the past several years. We wish him well in his future endeavors.

In June, the community will hold the annual meeting and election of directors. If you are interested in standing for election on the Board please contact Management at [Caroline@acihoa.com](mailto:Caroline@acihoa.com). The Board makes important decisions about our Community and would benefit from your participation. Please consider filling this important position. A candidacy form is available on the website or by contacting the management company. All candidates must declare no later than April 28, 2011 to be included on the ballot.

There are many benefits of being on the Board. Most of us don't know what our HOA does and are confused about its governance, responsibilities and authority. Some of us complain about the services our HOA provides (or lack, thereof), but most of us don't have any idea what it costs to provide the landscaping, maintenance and other amenities that are required by law.

You can learn these things and many more by being on the Board. You also get hands-on experience making decisions that are important to our Community. So, please help us and run for the Board. It takes only a couple hours a month. The Election rules require that candidates be members in good standing: current payment of assessments and with no outstanding violations, fines, or suspension.

Country Club Vista HOA  
c/o Association Communications, Inc.  
3732 Mt. Diablo Blvd, Ste 395 Lafayette, CA 94549  
(925) 283-4900 (925) 283-4907 fax  
[www.aciho.com](http://www.aciho.com)  
After Hours Emergency (925) 283-4900 press 0  
Management Team  
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### Board of Directors

Ellie White VP  
Yolanda Aquino Treasurer  
Michelle Marshall Secretary  
Jane Fry Director  
Open Director

### Committee Chairs

Tim Herring Architectural  
Joe Bako & Sheryl Palmieri NC  
Terry Goode Train Noise  
Joseph Narvaez Yahoo Group  
Linda Hoffer Landscape

New website : Username: ccvhoa Password: shasta

[www.countryclubvistahoa.org](http://www.countryclubvistahoa.org)

VIP Security Hotline: 1 (800) 564-3068 ext. 3.

## Parking Permits Required

The Board of Directors recognizes that safety is a top priority for residents and guests of the Association. With safety in mind, they are continually making efforts to deter crime in any way possible. One idea that came to mind was to issue parking permits to all residents. The reason behind parking permits is so that everyone in the Association can monitor vehicle activity. All residents will have a parking permit issued by Management to display in the rear left window of their vehicle. Should a vehicle roaming the property appear suspicious anyone including residents, security, Management and the Police can determine if the vehicle is an outsider or an actual resident just by checking for parking permits.

Many recent concerns arising from unfamiliar and suspicious vehicles triggered the parking permit idea. With that being said, parking permits have been ordered and all residents must complete and return the attached owner/tenant information sheet in exchange for parking permits.

Once the information is received, Management will input the data into the system and issue one permit per vehicle per residence. It is important that you provide Management with this information to assist in the safety efforts of the community.

## HOA Assessments

The Association is based on a calendar year schedule. Coupon books for each resident **NOT** utilizing online bill pay systems or autopay through First Bank were ordered and mailed the week of December 15th, 2010. Please include your coupon slip with each payment as well as the account number on your payment. This will help First Bank process your payment promptly and accurately. If you've misplaced your coupon book, replacement booklets are available for \$11. Payment for a replacement booklet must be received by Management prior to issuing a replacement. For those of you utilizing online banking systems please **MAKE SURE** your payments are being sent to the following address as the Santa Ana branch has been closed for two years and payments are now being returned.

**Country Club Vista HOA**

**c/o First Bank**

**PO Box 15003**

**Vallejo, CA 94591-1903**

If you are interested in signing up for autopay please contact [Licia@acihoa.com](mailto:Licia@acihoa.com)

for an application.

## Architectural Corner

The Association was established roughly 10+ years ago. In a ten year time frame structural components become worn and torn and may need repair or replacement. What is being seen currently in need of maintenance are the rear and side yard fences. Many have become fragile and dilapidated. Please take a look around your property to review the perimeter fence for maintenance needs. If your fence is in need of replacement, please contact Management for an architectural application prior to commencing work. All ARC applications must be approved and signed off on by the Architectural Committee. Below is a picture of what your fence should look like or similar to. Please note, only clear stain is permitted to seal your fence.



Borg Redwood Fencing will offer Country Club Vista Residents a good rate on fence replacement. Contact Brian Dutra at (925) 426-9620 [BDutra@borgfence.com](mailto:BDutra@borgfence.com).

## Pipeline Safety

Following the San Bruno gas line explosion many owners became concerned regarding potential gas leaks within and surrounding their residences. Below is a list of helpful contact information for PG&E. If you smell gas do not hesitate to contact them immediately. You may also contact the local fire department and 911 in the midst of an emergency. If you are simply looking to research gas lines surrounding your residence please feel free to visit the websites below for helpful information.

(888) 743-7431      [www.pge.com/gasnetwork](http://www.pge.com/gasnetwork) or [www.pge.com/pipelineplanning](http://www.pge.com/pipelineplanning)

## Spring 2011 Landscape Beatification

Hello Neighbors!

I am, Linda Hofer, the Landscape Chairperson for the Country Club Vista Home Owners Association. I would like to encourage every homeowner to participate in our **Beatification Campaign**. If you would like to see some improvements to your front yard please contact me, anytime, for a free consultation and landscape plan. [LLhofer@comcast.net](mailto:LLhofer@comcast.net) . Spring planting deadline is March 31, 2011.

Yes I would like [ ] 1 yard or [ ] 2 yards of mulch to be installed at \$55/yard.

\*\*\*\*\*On an additional note: **Nothing spruces up a front yard like a fresh layer of mulch!** If one purchases mulch by the bag it cost approximately \$59 per yard including tax. Trimacs, our landscape maintenance service, will install one yard of mulch for \$55.00. Most front yards will only need one yard of mulch.

\*\*\*\*\*  
AMOUNT ENCLOSED \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOMEOWNERS ADDRESS \_\_\_\_\_

DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

SIGNATURE \_\_\_\_\_

RETURN TO: ASSOCIATION COMMUNICATIONS INC  
3732 Mt Diablo Blvd #395  
Lafayette CA 94549  
(925) 283-4907 fax

## **Country Club Vista Neighborhood Council**

Dear Homeowner,

The Country Club Vista Neighborhood Council formally invites you to attend our Annual Meeting.

When: March 7<sup>th</sup>, 2011 at 7:00 p.m.

Where: Richmond Country Club, 1 Markovich Lane, Richmond, CA 94806

Cocktail hour will start at 6:00 p.m.

Please plan to attend this very important meeting, as we will be presenting:

- Election of officers

- Operating budget and financial overview

- Crime report from our local beat officers

- Update on the Neighborhood Watch effort

- Important news and announcements from the City of Richmond

This is a great opportunity to meet your fellow neighbors that are interested in ensuring our community remains a peaceful and prosperous place to live.

Please forward this invitation to any of your neighbors that have not attended either a CCVNC or Neighborhood Watch meeting in the past. You may also download and distribute our flyer:

<http://www.ccvnc.org/announce/201102/AnnualMeetingFlyer.pdf>

If you are able to attend this meeting, please reply with a quick email to [info@ccvnc.org](mailto:info@ccvnc.org) letting us know how many from your household will join us.

Sincerely,  
Country Club Vista Neighborhood Council  
[www.ccvnc.org](http://www.ccvnc.org)

## City Contact Information

Below is a list of handy contact numbers for departments within the City of Richmond that may be helpful to owners and residents within the Community. Please feel free to utilize the numbers as needed to address issues that may arise. You can also contact Management should you need assistance.

The following telephone numbers are for non-emergency use.

Please dial 911 for emergencies.

Richmond PD <b>Non Emergency Line:</b>	(510) 233-1214
Richmond Fire:	(510) 307-8031
City of Richmond:	(510) 620-6500
Park Signage:	(510) 231-3073
Park Garbage Receptacles:	(510) 231-3074 or (510) 231-3076
City Street Pole Lighting:	(510) 231-3007
Traffic Lights:	(510) 307-8112
Jeff Whitson, BEAT Officer:	(510) 685-8520

**VIP SECURITY HOTLINE: (800) 564-3068 ext 3 24/7**

### Board Meeting Schedule 2011

All meetings will be held the 2<sup>nd</sup>  
Thursday of odd months

Meeting commence promptly at 7 PM.

All meetings will be held at the YMCA  
on Lakeside Drive, Richmond

March 10

May 12

June 9-**Annual Meeting**

July 14

September 8

November 10 – **Budget Meeting**

### Hungry Owl Project

We have owls at Country Club Vista! In response to our ever growing problem of gophers in the open space, an owl box was erected at Parcel B which has now become occupied with a pair of barn owls. During the breeding season they can produce 7-10 owlets' who can consume as many as 24 rodents within one night! This is a huge victory for the HOA as this is a natural, sustainable form of vector control & abatement. It is not a complete remedy but will help eliminate the populations of rodents. The owls will aid in keeping them to an acceptable level. **Please do not disturb the owls.**

**Country Club Vista Homeowners Association**

**OWNER/TENANT INFORMATION SHEET**

*Please complete this form so we may contact you in case of an emergency & issue parking permits*

DATE \_\_\_\_\_

PROPERTY ADDRESS \_\_\_\_\_

HOMEOWNER NAME (S) \_\_\_\_\_

RESIDENT NAME (S) \_\_\_\_\_

HOMEOWNER MAILING ADDRESS (IF DIFFERENT FROM ABOVE):

\_\_\_\_\_

DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

HOMEOWNER E-MAIL ADDRESS: \_\_\_\_\_

PLEASE INDICATE WHICH APPLIES TO YOUR ADDRESS: \_\_\_\_\_ Rental \_\_\_\_\_ Owner occupied\*

\*\*\*\*\*

**Tenant Information**

NUMBER OF TENANTS \_\_\_\_\_ TENANT MOVE-IN DATE \_\_\_\_\_

NAMES OF EACH RESIDENT: \_\_\_\_\_  
\_\_\_\_\_

TENANT DAY PHONE \_\_\_\_\_ EVENING PHONE \_\_\_\_\_

\*\*\*\*\*

**Resident Vehicle Information**

VEHICLE INFORMATION: MAKE MODEL YEAR LICENSE PLATE NO.

MAKE MODEL YEAR LICENSE PLATE NO.

\*\*\*\*\*

***I have received a copy of the HOA Rules.***

**OWNER/TENANT SIGNATURE**

DATE \_\_\_\_\_

RETURN TO: ASSOCIATION COMMUNICATIONS INC.

3732 Mt. Diablo Blvd. #395, Lafayette, CA 94549 or Fax to: (925) 283-4907

*Any time there is a change in your unit occupancy or vehicle you must complete this form and attach a copy of the exist-  
ing lease & registration . When transferring vehicles please be sure to remove the permit and place in the new vehicle.*

*For questions please contact Association Communications Inc. at (925) 283-4900 or go to the association's website*

[www.countryclubvista.org](http://www.countryclubvista.org)

**FOR MANAGEMENT USE ONLY:**

Quantity of permits issued: \_\_\_\_\_ Permit Numbers: \_\_\_\_\_